

CAC Minutes

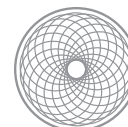
# Meeting Summary

October 16, 2008

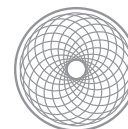
206 Durham

**Members Present:** Scott McLeod, Fred Gulden, Jim Twetten, Philip Spike, Cameron Campbell, Loren Zachary, Denise Schmidt, Joe herriges, Larry Booth, Rick Hanton, Katie Stutsman, Steve Sanda, Carl Bauer, Jamie Fath, Scott Pattee, Mike Bowman, Jim Davis, Allan Schmidt, Daniel Fischer, Jonathan Salvador

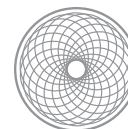
- Meeting called to order at 5:14PM
- Agenda approved
- Minutes approved
- Financial Report, Bowman
  - 2008-2009 Computer Fee Income Summary
  - Financial report approved
  - McLeod: Let's take up FY09 Proposed Budget under new business
- Daniel Fischer, GSB President
  - Students have large amounts of debt
  - Fees for students have been going up
  - We're concerned about transparency and whether the increases in fees are really necessary
    - Davis: To begin, what was the increase in the standard fee?
      - Bowman: \$115, increase of \$2
    - Davis: The focus of CAC has changed since its inception, shifting away from a focus of providing labs for students. Now one of the major costs is software licenses, which continues to go up year after year. Additionally, we're providing more IT services than before. CAC funded the wireless stations on campus. The cost of maintaining WebCT goes up. These are the kind of things that the funding goes towards.
    - Davis: And last year we established new reporting procedures to allow us to make better decisions about funding.



- GSB Inquiry (continued)
  - Zachary: In Engineering last year, we spent about \$289,000 on software; up by about 25%. And these are necessary purchases.
  - Other issues: Updating old machines in LAS, maintaining wireless in Vet Med, having enough available machines in Library, providing labs for students in Design
- Fischer: Thank for clarifying these issues
- Reports
  - Design, Campbell
    - College is extremely visual, we live and die by being able to have access to the technology we need to input, work with, and output our work
    - Output Center: is a hybrid, part of it is paid by CAC, part of it is paid by the College of Design
    - Input Center: place to checkout and use, still cameras, video cameras, scanners, 3d input devices, motion-capture, Photography Lab, Video Capture Station, Large Scanner
    - Labs: Teaching labs, both Mac and PC
    - Is CAC working? Yes and no; we are able to satisfy current student needs, but we do not have available funds apart from that to do anything else
    - Propose that we reduce the amount CAC allocates for special projects for truly innovative projects, and distribute the rest back to colleges
  - Engineering, Zachary
    - In Engineering, a lot of funding is required for specialized software
    - We used to handle this by giving each department a certain amount of money
      - However, we found this to be inefficient
    - We have the Engineering Fee Task Force (EFTF) with faculty/staff, and student representatives to advise the Dean on matters relating to the Engineering fee
    - See: Engineering Report Document

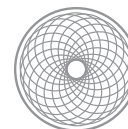


- Reports (continued)
  - ITS, Twetten
    - ITS is somewhat unique in that we don't have multiple departments or a funneling mechanism for projects like a lot of the colleges do
    - ITS also doesn't use carryover funds; we use everything we get in a given year
    - Most of what we do is infrastructure based
    - See: ITS Report Document
  - McLeod: Who will present at the next meeting?
    - Library, Human Sciences, LAS
  - McLeod: How about the last round of presentations?
    - Agriculture, Business, Computer Science
    - Maybe CELT?
- Old Business
  - McLeod: Unit reports were due October 2nd; some are still not in. Jim (Davis), what happens now then?
    - Davis: My recollection is that if the reports weren't in by a certain due date, then the chair was going to discuss with the Provost on how to remediate the issue.
  - McLeod: Which reports are we still missing?
    - Salvador: Vet Med, Human Science, Agriculture
  - McLeod: Alright, two more weeks for those remaining reports before involving the Provost; October 30th is the hard deadline.



- New Business

- McLeod: There were some issues regarding the call for proposals that were left unresolved from last year, so could someone remind us of those issues?
  - Gulden: There were concerns that the call as it stands results in CAC micromanaging college projects where it would be best for the colleges to decide how those things get funded, so there was a push to reduce the amount allocated for projects and send the rest back to the colleges.
    - There are also a lot of groups that don't have any other budgets or access to fees, so we can't get rid of too much money or we disenfranchise those groups; GSB, CELT, GPSS, Extension, Student Affairs, Students with Disabilities, Honors
    - Also, if we do send more money back to the colleges, how do we guarantee that that money is then used for innovation
  - Allen Schmidt: I think there was also a concern that if the money went back to the colleges, we wouldn't be encouraging intercollegiate or collaborative projects.
  - Gulden: There was also a problem where the call for proposals had language about what the priorities for projects were, but when it came time to evaluate the rubric used by the committee was different
- McLeod: So, beginning with the balance between departmental allocation and competitive allocations for innovation
  - Zachary: A fixed amount should be set apart for those groups that don't have other funding sources and the rest should go back to the colleges
  - Campbell: My proposal entailed CAC simply overseeing the use of those funds to ensure that they're being used for innovative initiatives, and not lab upgrades
  - Bowman: Now might be a good time to look at what the budget has looked like and will look like for FY09
    - Proposed FY09 Central Pool Budget
  - McLeod: It seems that CAC needs to decide where the drive for innovation is greater; at the central level with CAC, or at the college level.
    - Perhaps CAC should state that it will fund only big ideas; large projects
      - Fath: That sounds like a good idea, but the smaller units we're worried about disenfranchising don't usually ask for that much money



- Departmental allocation vs. Innovative allocations discussion (continued)
  - Booth: More money needs to come back to the colleges so that we can at least plan for it, because with CAC proposals you can't plan or bank
  - Zachary: We should distribute back  $\frac{2}{3}$  of the money back to the colleges, and save the rest for those special entities
    - Fath: I agree that more money should go back to the colleges, but I think I'd be more comfortable with giving back just  $\frac{1}{2}$  to begin with and see how that works, because it would be more difficult to distribute out  $\frac{2}{3}$  and want to reduce it, rather than start with  $\frac{1}{2}$  and increase it.
    - McLeod: Well, the difference between  $\frac{1}{2}$  and  $\frac{2}{3}$  isn't that much in this case; just over a hundred thousand, spread across multiple colleges
- McLeod: Well, it's five after seven, do we want to continue with this discussion now or carry this over to our next meeting?
  - Zachary: What's the timeline for getting this sorted out?
    - Twetten: I think we usually have the call ready by the end of our December meeting, so that it can go out in January.
      - I'm having trouble discussing any sort of change in allocation levels without looking at some numbers on previous years to see how much we have been funding those disenfranchised groups. I may collect some numbers on that as a personal exercise and share that with the group for next time.
      - Also perhaps some numbers could be provided, since it's an algorithm, regarding how much money would go back to the colleges for certain levels for the next meeting?
- McLeod: Any additional questions?
- Meeting adjourned