

CAC Minutes

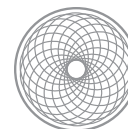
Meeting Summary

September 18, 2008

3150 Beardshear

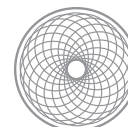
Members Present: Scott McLeod, Fred Gulden, Jim Twetten, Tony Townsend, Cameron Campbell, Loren Zachary, Joe Herriges, Geoffrey Sauer, Misha Rajaram, Carl Bauer, Jamie Fath, Ivon Katz, Scott Pattee, Mike Bowman, Jim Davis, Allan Schmidt, Brent Swanson, Steve Sanda, Rick Hanton, Trevien Ward, Jonathan Salvador

- Meeting called to order at 5:15PM
- Introductions
- Agenda approved
- Minutes are approved
- Financial Report, Bowman
 - 2007-2008 Computer Fee Income Summary
 - Financial Report is approved
- History and Purpose of CAC
 - Davis: CAC started in 1991, and is charged with managing student computer fees. There are documents on the website that detail CAC's mission and allowable use of funds.
 - Ward: Charged with oversight of dispersion of funds to several units. Something big that was done last year was the overhaul of the reporting guidelines.
 - Townsend: This has been looked over by the college CAC, and the guidelines seem daunting.
 - Ward: The new guidelines were necessary to allow anyone looking at the report to know what was actually purchased. The guidelines are essentially nuanced reporting/accounting, this is not a requirement for different accounting practices.
 - McLeod: Is there anything else under charge/purpose of CAC?
 - Zachary: There is interest in getting rid of the \$600K or so for special projects and redistributing to the colleges. There are some entities that are not part of the colleges whose access to funds must be protected, though.



CAC Minutes

- ITS Report, Twetten
 - AccessPlus has been very active, over 120 million in student fees processed
 - WebMail spikes at 50K messages/day
 - Solution Center had just over 5K contacts helping people in dorms
 - 42 different courses using clickers
 - 1-2 million pieces of spam blocked by traditional system, new spam blocking that started blocking emails in June is blocking another 1 million
 - Gmail project: seeing about using Gmail for student email system, technically everything looks good. Now moving into legal phase. Could be fully implemented by next Fall.
 - Federal Higher Education Act was passed this summer, part of that are some requirements on universities to prevent illegal file-sharing. While ISU was already doing most of this, we're starting a new campaign to educate students.
- McLeod: Any other entities to report? Volunteers to report this year?
 - Engineering, ITS, and Design volunteer to present at next meeting.
- Fee Income History, Bowman
 - There was a lack of substantial increases in the student fee for a few years, which prompted very large jumps in the standard fee in FY02 and FY03.
 - CAC has generally increased the fee in line with the Higher Education Price Index (HEPI)
 - There are some units that have higher fees (Engineering, Computer Science, Business)
 - The College of Business fee is stated as the standard fee + \$20, which is a simple solution
 - In, FY02 graduate students argued that they shouldn't pay the same fee as undergrads, since they're usually using machines provided by their research groups
 - That argument was accepted, so graduate students pay 80% of the standard fee



- Annual Report for Central Pool , Bowman
 - See FY08 Central Pool Annual Report
 - Report is approved
- Old Business
 - Issues from last year:
 - Computer Science Ex Officio member?
 - Ensuring Allowable Expenditures and Call for Proposals are in sync
 - Ensuring the Call for Proposals reflects the rubric used when proposals are evaluated
 - CAC projects vs. redistribution to colleges
 - Zachary: Going over the documents and the CAC projects discussion will happen in the next few meetings
 - Zachary: Moves to have an Ex Officio member from Computer Science
 - Motion passes
 - McLeod: College reports are due
 - Davis: Language was added last year that provides for CAC to report delinquent units to the Provost
 - McLeod: New deadline for college reports is two weeks from now (October 2nd)
- New Business
 - McLeod: How does CAC measure its impact?
 - Gulden: The new reporting format was a first step in the measurement direction. First we needed to know what it was we were doing, before we could figure out how to measure its impact. The new report format provides us with the “what are we doing” data. We still have to figure out how to measure the impact.
 - McLeod: Something to keep in mind as we prepare to discuss the use of Central Pool fees
- Meeting adjourned